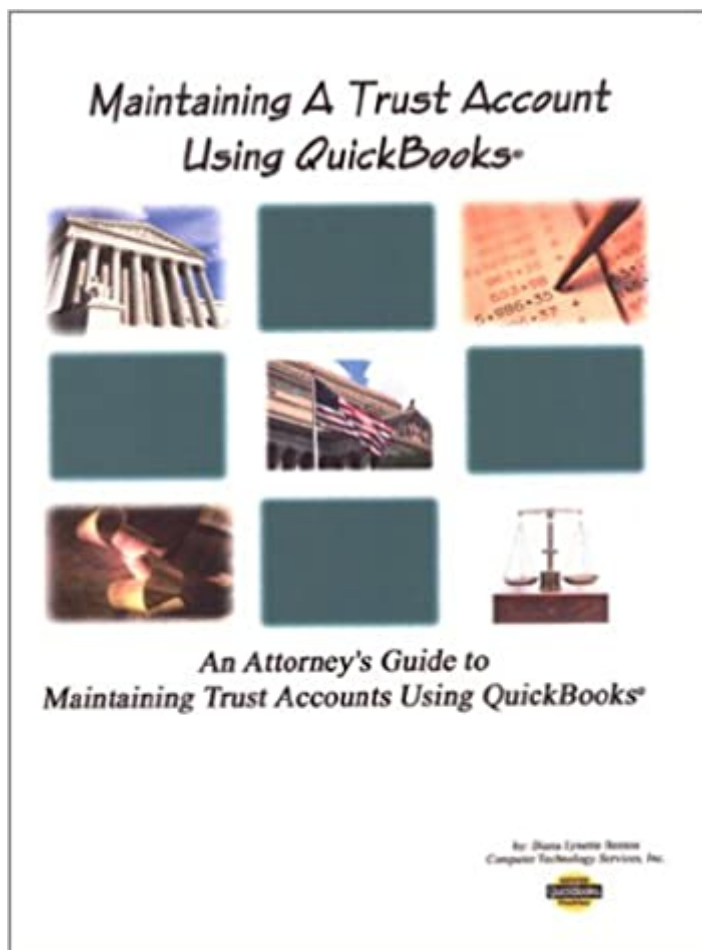


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Maintaining Your Trust Accounts Using QuickBooks



Synopsis

Maintaining Your Trust Accounts Using QuickBooks is the only book available that takes the number one small business accounting program, QuickBooks, and shows you how to set up and maintain Trust Accounts - including how to handle - reporting for bar association compliance, handling IOLTA, multiple accounts for clients and more. By following the steps outlined in this book you can save time and money by eliminating the need for additional software to track trust accounts. This hands-on manual is complete with exercises and screen shots to make it simple to follow. Easy to read and understand, it is designed to help attorneys, paralegals, office managers or anyone that wants to use QuickBooks for Trust Accounting.

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Diana Lynette Benton graduated with honors from Saint Leo University with a Bachelors in Computer Information Systems. She has over 18 years accounting experience and has been a QuickBooks Certified Professional Advisor since the inception of that program. She is also a member of the American Association of Professional Bookkeepers. Working with QuickBooks for over eight years, she concentrates on setting small business up and training them how to use QuickBooks. She is owner and President of Computer Technology Services, Inc., a computer consulting firm that focuses on QuickBooks training, web design and software development. She is the author of several books on QuickBooks, including ones for attorneys and property managers. She has set up well over a hundred small business and law firms and trained them on the use of

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